

TOM GREEN COUNTY



San Angelo, Texas

**OFFICE OF THE
County Auditor**

November 6, 2017

Ms. Jill Donegan
Tom Green Library
33 West Beauregard
San Angelo, Texas 76903

Dear Ms. Donegan,

During our review of your fee collections, we found multiple small amounts of long and short errors in daily deposits. While these are not large amounts, this is a recurring finding in our reviews. We recommend continuing to reinforce the importance of cash handling, receipting, and accountability with your staff.

This concludes our review of your office for the time period of January through March 2017. The monthly review included fee collections and cash receipts from your LS2 software. Monthly reviews are focused on ensuring revenue is receipted into the County financial systems properly and timely. You and your staff were extremely helpful to us. Thank you for your cooperation with this process. If you have any questions about the review, please feel free to contact my office.

Very cordially,

A handwritten signature in black ink that reads "Nathan Craddock". The signature is written in a cursive, flowing style.

Nathan Craddock
County Auditor

A handwritten signature in black ink that reads "Sara Palmer". The signature is written in a cursive, flowing style.

Sara Palmer
Assistant Auditor

Cc: The Honorable Barbara Walther, District Judge
The Honorable Commissioners' Court