

**DECLARATION FOR THOSE INCARCERATED IN
TEXAS DEPARTMENT OF CORRECTIONS (TDC) ONLY**

**IF THIS FORM IS NOT FILLED OUT CORRECTLY AND COMPLETELY, IT WILL BE TURNED AWAY
AT THE COUNTY CLERK'S OFFICE**

STATE OF TEXAS §

COUNTY OF _____ §

DECLARATION IN SUPPORT OF PROXY

I, _____, TDC No. _____, of _____ Unit in _____ County, Texas, on my oath say and declare that I am eighteen (18) years of age or older and not incapacitated in any way and that the statements herein set forth, include answers to questions propounded, constitute a true, correct and complete statement and declaration.

1. FULL NAME (including maiden name): _____
2. ADDRESS: _____ UNIT
Texas Department of Corrections
3. DATE OF BIRTH: _____ AGE: _____
4. PLACE OF BIRTH: _____
City County State
5. CITIZENSHIP: _____
6. SOCIAL SECURITY NO.: _____
7. If divorced, did divorce occur within the last 30 days? True _____ False _____
a. Date of Divorce or Annulment _____
Month Day Year
8. I am not presently married: True _____ False _____
9. The other applicant is not related to me as an ancestor or descendant by blood or adoption; a brother or sister, of the whole or half blood or by adoption; or a parent's brother or sister of the whole or half blood; or a son or daughter of a brother or sister of the whole or half blood or by adoption. True _____ False _____.
10. I am not presently delinquent in court ordered child support: True _____ False _____.
11. I hereby declare that I desire to marry _____ whose age is _____
and whose address is _____
12. The approximate date this marriage will occur is _____
13. I am unable to appear in person before the County Clerk because I am incarcerated at the _____
Unit of the Texas Department of Corrections.
14. I will not be able to attend the ceremony and for that reason I hereby appoint _____
to act as proxy for the purpose of participating in the ceremony.

Pursuant to Title 6, Texas Civil Practice and Remedies Code, Chapter 132, Sections 132.001 et seq.

I, _____, TDC No. _____, being presently incarcerated in the Texas Department of Corrections, _____ Unit in _____ County, Texas, declare under penalty of perjury that the foregoing is true and correct. Executed on _____.

DECLARANT

PLEASE READ CAREFULLY

The **DECLARATION IN SUPPORT OF PROXY** is to be used to apply for a Marriage License when one party is unable to appear in the County Clerk's Office due to incarceration at the Texas Department of Corrections. Please read the following instructions carefully before completing the Declaration. Print or type all information that is requested on the attached Declaration. The absentee party must return the completed Declaration and Statement to the party they wish to marry. **Both parties desiring to marry must be in full compliance with the information that follows, or the application will be denied.**

- (1) The party who will not be able to appear in the County Clerk's Office must complete and sign this form. **All blanks on the form must be completed by the person signing.**
- (2) The names of both parties must be printed exactly as they appear on the identification that will be used to obtain the Marriage License. The absentee person must complete **ALL** of the information requested on the form and must sign.
- (3) The absent applicant must appoint any adult, **except the other applicant,** to act as proxy for the purpose of participating in the ceremony. The person to act as proxy must be named in line #14 on the form and **must appear in person** with the other party and present his/her identification.
- (4) Applicant must then appear in any County Clerk's Office in the State of Texas at least 72 hours, but not more than 30 days prior to the ceremony. The applicant must present an acceptable form of identification for **both parties** that states the correct name and date of birth of each applicant, such as: Certified copy of birth certificate, valid driver's license, Military ID, valid ID issued from Department of Public Safety, or valid passport. If either party is over 18 and has no valid photo ID, an additional form of ID must be presented along with a certified copy of the birth certificate. **UNDER NO CIRCUMSTANCES WILL WE ACCEPT AN ALTERED DOCUMENT AS PROOF OF IDENTITY. WE MUST HAVE THE ORIGINAL DOCUMENT OR A CERTIFIED COPY.**
- (5) If either party has been divorced within the last 30 days, please contact the County Clerk's Office for more information.
- (6) If either party is under 18 years of age, please contact the County Clerk's Office for more information.

DECLARATIONS IN SUPPORT OF PROXY EXPIRE 30 DAYS FROM DATE OF SIGNING.

MARRIAGE LICENSES ISSUED: 8:00-4:30

TELEPHONE: (325) 659-6556

COST: \$72.00 CASH ONLY

PLEASE ALLOW AT LEAST 25 MINUTES TO ISSUE LICENSE