

TOM GREEN COUNTY



112 West Beauregard,
San Angelo, TX 76903

OFFICE OF THE COUNTY AUDITOR

April 11, 2019

The Honorable Eddie Howard
Tom Green County Justice of the Peace, Precinct 4
124 W. Beauregard
San Angelo, TX 76903

Dear Judge Howard,

We recently completed our review of your office's financial records for the months of January through September of 2018. Included in the review were the Treasurer's receipts, Treasurer's deposit reports for Justice of the Peace Precinct 4, Justice of the Peace receipts, receipt journals by fund and fee code, till balance reports, Citations Count Precinct 4 scanned citations and warrants, and the Official Justice of the Peace Precinct 4 monthly reports.

We tested all hand receipts for the review period to verify the numbers were sequential and entered into Odyssey. Out of three hand receipts issued during the review period, two were missing the case number and all were missing the Odyssey receipt number. This information is important to show that you entered the receipt of funds into Odyssey and the subsequent deposit with the Treasurer.

We appreciate your cooperation and willingness to help provide the information we needed to perform this review. If you should have any questions, please do not hesitate to contact me.

Very cordially,

Nathan Craddock
County Auditor

Cc: The Honorable Jay Weatherby, District Judge
340th Judicial District, Texas

The Honorable Commissioners Court
Tom Green County, Texas