

TOM GREEN COUNTY



San Angelo, Texas

**OFFICE OF THE
County Auditor**

April 26, 2016

The Honorable Allison Palmer
51st Judicial District Attorney

The Honorable George McCrea
119th Judicial District Attorney

124 W. Beauregard
San Angelo, TX 76903

Dear District Attorneys Allison Palmer and George McCrea,

We have completed our review of the monthly bank reconciliations for January, February, and March 2016 for both the seizure and escrow accounts. Bank balances tied to the book balances being tracked on the Excel spreadsheet and we did not find any errors in direct record-keeping. All receipts from the receipt book were reflected in the deposits to the accounts and all checks written on the account were well-documented. Voided checks remained in the check register.

We discovered a minor issue with the receipts of a few checks to the county pretrial diversion account. The Treasurer's Office had entered those receipts without the payer's information in the reference. This could hinder the ability to search for the payment in the future if any questions should arise on those particular cases. We discussed this problem with Lisa in the Treasurer's Office. We recommend continuing to write the information directly on the check. We discussed with Molly her continued review of the Treasurer receipts and recommended that she contact the Treasurer's Office if the detailed payment description is not included.

Thank you for all your assistance and providing the documentation needed to complete this review. Please contact us with any additional questions or concerns.

Very cordially,

A handwritten signature in cursive script that reads "Darin Schell". The signature is written in black ink and is positioned to the left of the printed name and title.

Darin Schell
Assistant Auditor

A handwritten signature in cursive script that reads "Nathan Cradduck". The signature is written in black ink and is positioned to the right of the printed name and title.

Nathan Cradduck
County Auditor

Cc: The Honorable Barbara Walther, District Judge
The Honorable Commissioners Court