

# TOM GREEN COUNTY



San Angelo, Texas

## OFFICE OF THE County Auditor

February 12, 2018

The Honorable Chris Taylor  
Tom Green County Attorney  
122 West Harris Street  
San Angelo, Texas 76903

Dear Mr. Taylor,

During our monthly reviews of your financial records for July 2017 through September 2017, we tested cash receipts, cash disbursements, fee collections, and bank reconciliations.

We found two receipt and deposit errors during our review. The deposit slip detail for September 5<sup>th</sup> contained an incorrect amount for a cashier's check, and receipt #P0322 for the pre-trial diversion program contained an incorrect cause number. In both instances the totals of the transactions were correct, but they made for a difficult time tracing the transactions back to the appropriate cases and receipts. Ensuring these details are correct is important to maintain verifiable transactions and keep accurate financial records on your cases.

Overall, we found the financial records to be in order, and we appreciate your cooperation during the review process. If you have any questions or concerns, feel free to contact us.

Very cordially,

A handwritten signature in black ink that reads "Nathan Cradduck". The signature is written in a cursive, flowing style.

Nathan Cradduck  
County Auditor

Cc: The Honorable Barbara Walther  
District Judge, 51st Judicial District

The Honorable Commissioners' Court  
Tom Green County, Texas