

TOM GREEN COUNTY



112 West Beauregard,
San Angelo, TX 76903

OFFICE OF THE AUDITOR

January 29, 2018

The Honorable J.P. McGuire, Precinct 2
5006 Knickerbocker Road
San Angelo, TX 76904

Dear Judge McGuire,

We recently completed our review of your office's financial records for the months of July through September 2017. The monthly review included fee collections and cash receipts from Odyssey, as well as Official Justice of the Peace Precinct 2 monthly reports submitted to the Commissioners Court. Monthly reviews ensure reports submitted to the court are accurate and in compliance with LGC 114.044. This review is focused on ensuring revenue is received properly and timely.

On each of your monthly reports in this review period, the amounts you reported on the Office of Court Administration report had changed when we re-ran them later. This happens when events are back-dated, or anything other than the current date is used, on the dispositions. We highly recommend using the current date on all dispositions. Also, the "Fee" amount reported on the July Monthly report and on the September Monthly Report were under stated. We do note that once informed of the inaccuracies you sent corrected reports to Commissioners Court.

Thank you and your staff for your willingness to help provide the documentation needed to perform this review. If you have any questions or concerns, feel free to contact us.

Very cordially,

A handwritten signature in black ink that reads "Nathan Craddock". The signature is written in a cursive, flowing style with a long horizontal line extending from the end.

Nathan Craddock
County Auditor

Cc: The Honorable Barbara Walther, District Judge
51st Judicial District, Texas

The Honorable Commissioners Court
Tom Green County, Texas