

TOM GREEN COUNTY



112 West Beauregard,
San Angelo, TX 76903

OFFICE OF THE COUNTY AUDITOR

March 2, 2017

Honorable Steve Floyd
Parks Department
113 W. Beauregard
San Angelo, TX 76903

Dear Judge Floyd,

We recently completed our quarterly review of the Parks financial records for the months of October through December 2016. As in the previous review, we found many receipts filled out incompletely. A complete receipt is necessary to identify the patron and/or the service received.

We recommend implementing a procedure to track receipts received and deposited with the Treasurer. This will help identify any skipped receipts, in order to request the missing receipts and revenue from the parks' attendant and, in turn, deposit the funds with the Treasurer on a timely basis.

This concludes our review of the receipts collected by the Treasurer and official receipts issued by the Parks department. We appreciate your cooperation and willingness to help provide the documentation needed to perform this review. If you have any questions or concerns, feel free to contact us.

Very cordially,

A handwritten signature in black ink that reads "Nathan Craddock". The signature is written in a cursive, flowing style.

Nathan Craddock
County Auditor

Rene Pomar
Assistant Auditor

Cc: The Honorable Barbara Walther, District Judge
51st Judicial District, Texas

The Honorable Commissioners Court
Tom Green County, Texas

Mark Horner Fleet Department Director