

TOM GREEN COUNTY



SAN ANGELO, TEXAS

OFFICE OF THE COUNTY AUDITOR

December 2, 2020

The Honorable David Jones
Tom Green County Sheriff
222 West Harris Avenue
San Angelo, Texas 76903

Dear Sheriff Jones,

In our most recent review of the financial activity of the Jail, we examined the bank reconciliations, ICore receipts, journals and disbursements. We reviewed the inmate medical payments, transfers from the Inmate account to the Commissary account, and vice versa. We also checked the Commissary bank and Quicken account activity to include invoices and deposits.

While reviewing invoices paid from the commissary account, we noted that in addition to making disbursements by check, Jail personnel may now use the Commissary credit card or an EFT transaction to pay invoices. However, there was not always sufficient documentation with the invoice to show the payment method. We recommend tying the EFT transactions and the credit card purchases to the invoices and statements, and scanning a copy of this documentation into the Commissary shared drive.

There were some minor items we discovered and separately discussed with your staff. This concludes our review of your office for the time period of January 2020 to June 2020. Your staff was extremely helpful to us. Thank you for your cooperation with this process. If you have any questions about the review, please feel free to contact my office.

Very cordially,

A handwritten signature in black ink that reads "Nathan Cradduck". The signature is written in a cursive, flowing style.

Nathan Cradduck
County Auditor

Cc: The Honorable Jay Weatherby
District Judge, 340th Judicial District

The Honorable Commissioners Court
Tom Green County, Texas