

TOM GREEN COUNTY



San Angelo, Texas

OFFICE OF THE County Auditor

September 12, 2022

The Honorable Fred Buck
Justice of the Peace, Precinct 3
3052 N. Bryant Blvd
San Angelo, TX 76903

Dear Judge Buck,

We recently completed our review of your office's financial records for the months of October 2021 through March 2022. Included in the review were the Treasurer's receipts and deposit reports for your office, Justice of the Peace, Precinct 3 receipts, receipt journals by fund and fee code, till balance reports, Citations Count Report, scanned citations and warrants, and the Official Justice of the Peace Precinct 3 monthly reports. The review included fee collections and cash receipts from iCON (Net Data).

While reviewing your department's paid warrants, we discovered two cases had warrants closed prior to either a payment or an arrest being made. Once we notified your staff, they promptly reopened the warrants. Upon further research, we found two more warrants closed prematurely and discovered that the Sheriff's Office had reopened them already, however it was nearly a year afterwards. When a case balance is transferred from Odyssey to iCON, it is standard procedure for the clerk to close the case in Odyssey, but in these cases the warrants were inadvertently cancelled as well. We recommend reviewing the "balance transfer" procedures from Odyssey to iCON with Information Technology in order to pinpoint how/when the warrants are closed.

We applaud your department for doing an excellent job implementing the significant changes required by Senate Bill 41 (effective January 1st, 2022), including new civil fees. As of this review, the civil fees that we reviewed were assessed in accordance with the new bill.

We also discussed with you separately a few minor errors found during the review. We appreciate your cooperation and willingness to help provide the information we needed to perform this review. If you should have any questions, please do not hesitate to contact me.

Very cordially,

A handwritten signature in black ink that reads "Nathan Craddock". The signature is written in a cursive, flowing style.

Nathan Craddock
County Auditor

Cc: The Honorable Jay Weatherby, District Judge
340th Judicial District, Texas

The Honorable Commissioners Court
Tom Green County, Texas