



# TOM GREEN COUNTY DISTRICT CLERK CIVIL FEES & COURT COSTS

## FILING FEES

### NEW CIVIL SUITS

- All New Civil Suits.....**\$350.00**  
*LGC §§ 133.151 and 135.101*
- New/Transferred-In Civil Suit .....**\$350.00**  
*LGC §§ 133.151 and 135.101; TRCP Rule 89*

Expunction: *Additional \$3/Agency for Notices; CCP Art. 102.006*

### NEW FAMILY SUITS

- All New Suits .....**\$350.00**  
*LGC §§ 133.151 and 135.101*
- New/Transferred-In Suit (Not a SAPCR) .....**\$350.00**  
*LGC §§ 133.151 and 135.101; TRCP Rule 89*
- New/Transferred-In SAPCR .....**\$ 45.00**  
*FC § 110.005*
- Petition for Protective Order .....**\$350.00**  
*FC § 81.003; All Fees Paid by Respondent*
- Suit for Writ of Habeas Corpus (Child).....**\$350.00**  
*FC § 157.371; LGC §§ 133.151 and 135.101*

### SUBSEQUENT CIVIL FILINGS

- Subsequent Actions; *LGC §§133.151 & 135.101* ..... **\$ 80.00**  
Intervention, Interpleader, Counter-Claim, Cross Action,  
Third-Party Action, Motion for New Trial, Contempt,  
Transfer Out to New County

### SUBSEQUENT FAMILY FILINGS

- Subsequent Actions; *LGC §§133.151 & 135.101*..... **\$ 80.00**  
Intervention/Interpleader, Counter-Claim, Cross Action,  
Third-Party Action, Motion for New Trial, Contempt (non-SAPCR),  
Transfer Out to New County

### SAPCR

- SAPCR Subsequent Actions; *FC § 110.002*..... **\$ 15.00**  
Modification, Enforcement, Contempt,  
Judicial Writ of Withholding, Transfer Out to New County,  
License Suspension, Revoke or Stay License Suspension; and  
Request, Modify, or Terminate Writ of Withholding – *FC § 158.319*  
Motion Writ of Habeas Corpus (Child) – *FC § 157.371(b)*

## COSTS FOR SERVICES

### DISTRICT CLERK

- District Clerk Issuances ..... **\$ 8.00**  
*Citation, Subpoena, Order of Sale,  
Abstract of Judgment, and All Civil Writs – Including:  
Writs of Execution, Injunction, Temp. Injunction,  
Temp. Restraining Order, Garnishment, Attachment,  
Sequestration, Letters Rogatory, Precept to Serve, and  
Re-issuance of any of the above.  
GC § 51.318(b)*
- Filing Bond/Clerk’s Approval Fee ..... **\$ 5.00**  
*GC § 51.318(b)(6)*
- Name Change Certificate *GC §51.318(b)(3)(7)* ... **\$ 10.00**
- Certificate of No Appeal (SR-42; SR-88) ..... **\$ 10.00**  
*GC § 51.318(b)(3) and (7); \$5 ea. to Search & Certify  
Plus, applicable copy charges for attached judgment.*
- Employer’s Order (Wage Withhold)..... **\$ 15.00**  
*FC § 158.403*
- Prepare Clerk’s Record on Appeal ..... **\$ 1.00/pg.**  
*GC § 51.318(b)(5)*
- Civil or Criminal Records Searches ..... **\$ 5.00/ea.**  
*GC § 51.318(b)(3)*

### COPIES OF RECORDS; *GC § 51.318(b)*

- Paper Copies ..... **\$ 1.00/pg.**
- Digital/Electronic Copies - Each Document: ..... **\$ 0.10/pg.**  
*Minimum Copy Fees: \$1.00 per document*
- Copies Certified by Clerk, Additional Fee ..... **\$ 1.00/ea.**
- Exemplified Copies, Additional Fee..... **\$ 5.00/ea.**

### TOM GREEN COUNTY SHERIFF FEES

- Service by Posting.....**\$ 25.00**
- Process Service.....**\$ 85.00**  
*Personal Service, Citation, Forcible Detainer, Notice of Hearing,  
Precept to Serve, Restraining Order, Subpoena, Summons, Writ of  
Garnishment, Writ of Habeas Corpus, Writ of Mandamus, Writ of  
Injunction*
- Special Process Service .....**\$200.00**  
*Citation with Order/Notice of Hearing, Writ of Attachment,  
Writ of Possession, Writ of Sequestration, All Other Writs; and  
\$200, plus Commission for: Writ of Execution, Order of Sale*

### OTHER PROCESS SERVICE

- Service by Publication ..... **\$85.00**  
*Plus publication costs/fees charged by the publishing newspaper.  
GC § 72.034; TRCP Rule 116*
- Service by Certified Mail (by Dist. Clerk) ..... **\$83.00**

### ADDITIONAL, EXTERNAL FEES IN SUITS FOR ADOPTION

- Adoption (each adopted child) ..... **\$ 47.00**  
*Payable to: TX Dept. of Vital Statistics*
- Home Study (Required)..... (see note)  
*NOTE: Amount charged by and payable to the  
Court Appointed Home Investigator.*

### POSTAGE

*Any Postage Charged at Current, Actual USPS Rates*