

**Tom Green County Commissioners' Court  
May 1<sup>st</sup>, 2007**

The Commissioners' Court of Tom Green County, Texas, met in Regular Session May 1<sup>st</sup>, 2007 in the Edd B. Keyes Building, with the following members present:

Ralph E. Hoelscher, Commissioner of Precinct #1  
Aubrey de Cordova, Commissioner of Precinct #2  
**Steve Floyd, Commissioner of Precinct #3 (Absent)**  
Richard Easingwood, Commissioner of Precinct #4  
Michael D. Brown, County Judge

1. **County Judge Mike Brown called the meeting to order at 8:31 AM.**

**1 (A). Judge Mike Brown moved to approve a Compromise Settlement Agreement and Release of all Claims between Tom Green County and Michele Chernick in the amount of \$15,500.00. Commissioner Easingwood seconded the motion. The motion carried 4-0.**

**2. Commissioner de Cordova moved to accept the Bills and Purchase orders as presented. Commissioner Hoelscher seconded the motion. The following items were presented:**

**A. Approved Bills (Minutes of Accounts Allowable) from April 25<sup>th</sup> – May 1<sup>st</sup>, 2007 in the amount of \$1,482,949.85 and an amended report from, March 7<sup>th</sup> – March 13<sup>th</sup>, 2007 correcting the amount from \$17,721.15 to \$17,796.39 being a corrected increase of \$75.24. (Recorded with these minutes.)**

**B. Approved the Purchase Orders from April 23<sup>rd</sup> – 27<sup>th</sup>, 2007 in the amount of \$92,346.65.**

**The Motion passed with 4-0.**

**3. Judge Brown moved to approve the payment of an IRS penalty and interest claim in the amount of \$12,214.00 and authorize a line item transfer from contingency to cover the amount. Commissioner de Cordova seconded the motion. The motion passed 4-0.**

**4. Judge Brown moved to accept the personnel actions as presented. Commissioner Hoelscher seconded the motion.**

The following salary expenditures are being presented for your *Approval*:

| NAME              | DEPARTMENT         | ACTION   | EFF DATE | RANG E | SALARY        | SUPPLEMENT |
|-------------------|--------------------|----------|----------|--------|---------------|------------|
| Wiggin, Meagan B. | Library            | New Hire | 4-24-07  | S01    | \$6.26/Hour   |            |
| Leach, John E.    | Sheriff            | New Hire | 4-23-07  | L04    | \$1210.73 S/M |            |
| Reyna, Eddie      | Custodial Services | New Hire | 4-24-07  | S03    | \$6.90/Hour   |            |

|                      |                    |          |         |     |             |  |
|----------------------|--------------------|----------|---------|-----|-------------|--|
| Cain, Carol C.       | Juvenile Detention | New Hire | 4-23-07 | N/A | \$7.50/Hour |  |
| Olivas, Josephine F. | Elections          | New Hire | 4-24-07 | S01 | \$6.00/Hour |  |
| Sklenarik, Irene M.  | Elections          | New Hire | 4-26-07 | S01 | \$6.00/Hour |  |
| Osborn, Joshua S.    | Elections          | New Hire | 4-26-07 | S01 | \$6.00/Hour |  |
| Cummings, Ashley J.  | Library            | New Hire | 4-26-07 | S03 | \$6.90/Hour |  |

The following personnel actions are presented for *Acknowledgement* and as a matter of record:

| NAME                   | DEPARTMENT            | ACTION               | EFF DATE | RANG<br>E | SALARY           | SUPPLEMENT   |
|------------------------|-----------------------|----------------------|----------|-----------|------------------|--------------|
| Alvarado, Jose G.      | Jail                  | Other                | 4-23-07  | L01       | \$1121.44<br>S/M |              |
| Pennington, Jameson D. | Jail                  | Resignation          | 5-09-07  | L01       | \$1022.42<br>S/M |              |
| Childress, Michael G.  | Juvenile<br>Probation | Salary<br>Correction | 4-04-07  | N/A       | \$1516.67<br>S/M | \$108.88 S/M |
| King, Charles W.       | District Attorney     | Resignation          | 5-03-07  | L10       | \$2270.83<br>S/M |              |

The following personnel actions are presented for *Grants* as a matter of record: NONE

The motion passed 4-0.

5. Commissioner de Cordova moved to approve the following line item transfers as presented. Commissioner Hoelscher seconded the motion.

Fund: General Fund

| Department                   | Account                    | Budget<br>Increase | Budget<br>Decrease |
|------------------------------|----------------------------|--------------------|--------------------|
| 036 Treasurer                | 0514 Special Project       | 12,214.00          |                    |
| 192 Contingency              | 0601 Reserves              |                    | 12,214.00          |
| 014 District Clerk           | 0405 Dues and Subscription |                    | 64.00              |
| 014 District Clerk           | 0475 Equipment             | 37.00              |                    |
| 014 District Clerk           | 0514 Special Projects      | 27.00              |                    |
| 680-080 Beacon of the Future | 0675 Professional Fees     |                    | 7,819.00           |
| 680-080 Beacon of the Future | 0325 Printing              | 1,682.00           |                    |
| 680-080 Beacon of the Future | 0428 Travel & Training     | 2,077.00           |                    |
| 680-080 Beacon of the Future | 0514 Special Projects      | 4,060.00           |                    |
| 003 County Clerk             | 0435 Books                 | 200.00             |                    |
| 003 County Clerk             | 0405 Dues & Subscriptions  |                    | 200.00             |
| 043 Juvenile Detention       | 0301 Office Supplies       |                    | 468.00             |
| 043 Juvenile Detention       | 0388 Cell phone/pager      | 468.00             |                    |
| 001-053 Constable, Pct 4     | 0475 Equipment             | 121.00             |                    |

|                                   |                             |          |
|-----------------------------------|-----------------------------|----------|
| 001-192 Contingency               | 0601 Reserves               | 121.00   |
| 054 Sheriff                       | 0407 Legal Representation   | 3,755.00 |
| 042 County Detention Center       | 0407 Legal Representation   | 3,755.00 |
| 002 Purchasing                    | 0428 Travel & Training      | 700.00   |
| 002 Purchasing                    | 0335 Auto repair, fuel, etc | 700.00   |
| 056 Juvenile Probation            | 0301 Office Supplies        | 1,045.00 |
| 053 Juvenile Probation            | 0459 Copy Rental            | 1,045.00 |
| 018 Justice of the Peace, Prct. 4 | 0301 Office Supplies        | 71.00    |
| 018 Justice of the Peace, Prct 4  | 0496 Notary Bond            | 71.00    |
| 119 County Court                  | 0425 Witness Expense        | 2,900.00 |
| 192 Contingency                   | 0601 Reserves               | 2,900.00 |
| 139 Court Street Annex            | 0514 Special Projects       | 9,370.00 |
| 142 Jail Building                 | 0514 Special Projects       | 9,370.00 |

The motion passed 4-0. (Recorded with these minutes.)

**6. Future Agenda Items:**

1. Consider right of way purchase agreement with TX Dot on Arden Road.

**7. Announcements:**

1. May 17<sup>th</sup> will be training in Courtroom A regarding the evaluations and merit based pay.

**8. Judge Brown adjourned the meeting at 8:54 AM.**

I, Elizabeth McGill County Clerk of Tom Green County, Texas do hereby attest that this is an accurate accounting of the proceedings of the Commissioners' Court Meeting that met in Regular Session on May 1<sup>st</sup>, 2007.

I hereby set my hand and seal to this record May 1<sup>st</sup>, 2007.

*Elizabeth McGill*  
Elizabeth McGill, County Clerk and  
Ex-officio Clerk of the Commissioners' Court



# Treasurers' Accounts Payable Report

Period of April 25, 2007 - May 1, 2007

Hand delivered Date: 04/27/07 Time: 3:30 p.m.

The attached report includes all funds that are subject to the County Treasurers' review. As a matter of procedure this report is submitted to the Commissioners' Court for approval, however, the following Funds or Bank accounts are not under the Commissioners' Court Jurisdiction nor do they require Court approval.

### OPER Bank Account

Fund 45 County Attorney Hot Check Funds; Fund 47 -Jury Donations;  
Funds 50 & 55 Dist Attorney Hot Check Funds;  
CSCD Bank Account and JUV Bank Account.

Invoices related to Bank Accounts CSCD/JUV are processed by the Auditor and submitted for review by the Treasurer, prior to issuance of checks. All other invoices are submitted directly to the Treasurers' Office for processing and audited by the Auditors' Office prior to issuance of checks.

### Bank Account Code -- Budget

BOND- Property Tax Budget Bond Issues Operating Account  
FORT- Operating Account for Sheriff and DA Forfeiture Funds  
OPER -County Budget General Operating Account

CSCD- State Budget CSCD General Operating Account  
JUV- State Budget Juvenile Operating Account  
PC- Clearing account- Paychecks - Benefits-Deductions

### Totals

\$937,107.41 All Bank Accounts- Refer to Last Page

\$545,842.44 Payroll-Employee Paychecks April 30, 2007

Payroll-Employee or Election Paychecks

Jury Checks

Voids-Month of

\$1,482,949.85 Grand Total

Submitted by

  
Dianna Spieker, County Treasurer

Prepared by

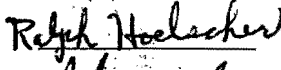
  
Deputy Treasurer

Approved in Commissioner's Court on

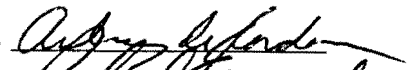
May 1, 2007

Mike Brown-County Judge

Ralph Hoelscher-Comm. Pct #1



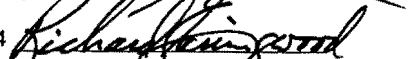
Aubrey de Cordova-Comm. Pct #2



Steve Floyd-Comm. Pct #3

Absent

Richard Easingwood-Comm. Pct#4



# Treasurers' Accounts Payable Report

Period of March 07, 2007 - March 13, 2007 AMENDED

Hand delivered Date: 04/27/07 Time: 3:30 p.m.

The attached report includes all funds that are subject to the County Treasurers' review. As a matter of procedure this report is submitted to the Commissioners' Court for approval, however, the following Funds or Bank accounts are not under the Commissioners' Court Jurisdiction nor do they require Court approval.

### OPER Bank Account

Fund 45 County Attorney Hot Check Funds; Fund 47 -Jury Donations;  
Funds 50 & 55 Dist Attorney Hot Check Funds;  
CSCD Bank Account and JUV Bank Account.

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### Bank Account Code - Budget

BOND- Property Tax Budget Bond Issues Operating Account  
FORT- Operating Account for Sheriff and DA Forfeiture Funds  
OPER -County Budget General Operating Account  
CSCD- State Budget CSCD General Operating Account  
JUV- State Budget Juvenile Operating Account  
PC- Clearing account- Paychecks - Benefits-Deductions

### Totals

\$308,545.15 All Bank Accounts- Refer to Last Page

Payroll-Employee Paychecks

Payroll-Employee or Election Paychecks

\$2,160.00 Jury Checks

-\$292,908.76 Voids-Month of

02/01/07 thur 02/28/07

amount was -292,984.00

\$17,796.39 Grand Total

was approved as 17,721.15 increase of 75.24

Submitted by

Dianna M Spieker  
Dianna Spieker, County Treasurer

Prepared by

Gloria P Mata  
Deputy Treasurer

Approved in Commissioner's Court on

May 1, 2007

Mike Brown-County Judge

Mike Brown

Ralph Hoelscher-Comm. Pct #1

Ralph Hoelscher

Aubrey de Cordova-Comm. Pct #2

Aubrey de Cordova

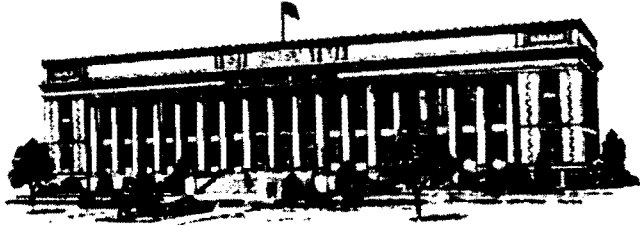
Steve Floyd-Comm. Pct #3

Absent

Richard Easingwood-Comm. Pct#4

Richard Easingwood

# COMMISSIONERS' COURT TOM GREEN COUNTY



## Line-Item Transfers

Michael D. Brown  
County Judge

April 30, 2007

Fund: General Fund

| <u>Department</u> | <u>Account</u>        | <u>Budget Increase</u> | <u>Budget Decrease</u> |
|-------------------|-----------------------|------------------------|------------------------|
| 036 Treasurer     | 0514 Special Projects | 12,214.00              |                        |
| 192 Contingency   | 0601 Reserves         |                        | 12,214.00              |

**Reason**

Transfer funds to pay IRS penalty and interest for payroll tax remittance. To be contested with IRS by Treasurer.

*Lyonna M Spelce*  
\_\_\_\_\_  
Department Head

5-1-07  
\_\_\_\_\_  
Date Approved by Commissioners' Court

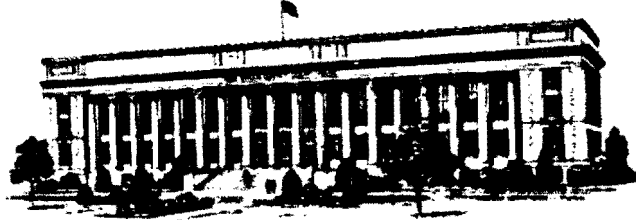
*Nathan Cadduck*  
\_\_\_\_\_  
Auditor

*Matt Swan*  
\_\_\_\_\_  
County Judge



*Elizabeth McMill*  
\_\_\_\_\_  
Attest - County Clerk

# COMMISSIONERS' COURT TOM GREEN COUNTY



## Line-Item Transfers

Michael D. Brown  
County Judge

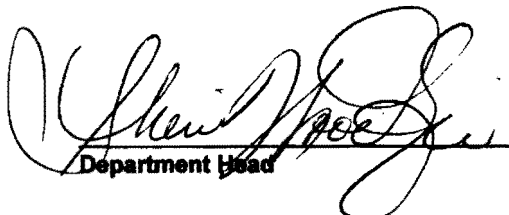
April 24, 2007

Fund: General Fund

| <u>Department</u>  | <u>Account</u>            | <u>Budget Increase</u> | <u>Budget Decrease</u> |
|--------------------|---------------------------|------------------------|------------------------|
| 014 District Clerk | 0405 Dues & Subscriptions |                        | 64.00                  |
| 014 District Clerk | 0475 Equipment            | 37.00                  |                        |
| 014 District Clerk | 0514 Special Projects     | 27.00                  |                        |

**Reason**

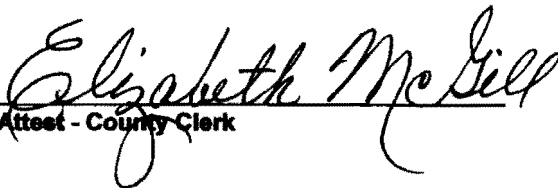
Transfer funds to cover small overages on equipment and special projects expenditures.

  
\_\_\_\_\_  
Department Head

5-1-07  
\_\_\_\_\_  
Date Approved by Commissioners' Court

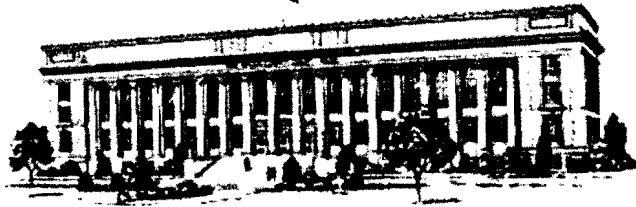
  
\_\_\_\_\_  
Auditor

  
\_\_\_\_\_  
County Judge

  
\_\_\_\_\_  
Attest - County Clerk



# COMMISSIONERS' COURT TOM GREEN COUNTY



## Line-Item Transfers

Michael D. Brown  
County Judge

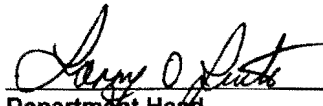
April 24, 2007

Fund: General Fund

| <u>Department</u>            | <u>Account</u>         | <u>Budget Increase</u> | <u>Budget Decrease</u> |
|------------------------------|------------------------|------------------------|------------------------|
| 680-080 Beacon of the Future | 0675 Professional Fees |                        | 7,819.00               |
| 680-080 Beacon of the Future | 0325 Printing          | 1,682.00               |                        |
| 680-080 Beacon of the Future | 0428 Travel & Training | 2,077.00               |                        |
| 680-080 Beacon of the Future | 0514 Special Projects  | 4,060.00               |                        |

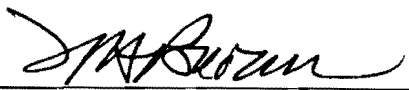
Reason

Transfer funds to cover fund raising expenses.


  
\_\_\_\_\_  
Department Head

5-1-07  
\_\_\_\_\_  
Date Approved by Commissioners' Court

  
\_\_\_\_\_  
Auditor

  
\_\_\_\_\_  
County Judge



  
\_\_\_\_\_  
Attest - County Clerk



**COMMISSIONERS' COURT  
TOM GREEN COUNTY**



**Line-Item Transfers**

Michael D. Brown  
County Judge

April 25, 2007

Fund: General Fund

| <u>Department</u> | <u>Account</u>            | <u>Budget Increase</u> | <u>Budget Decrease</u> |
|-------------------|---------------------------|------------------------|------------------------|
| 003 County Clerk  | 0435 Books                | 200.00                 |                        |
| 003 County Clerk  | 0405 Dues & Subscriptions |                        | 200.00                 |

**Reason**

Transfer funds to separate book purchases from other line items.

*Elizabeth McBill*  
Department Head

5-1-07  
Date Approved by Commissioners' Court

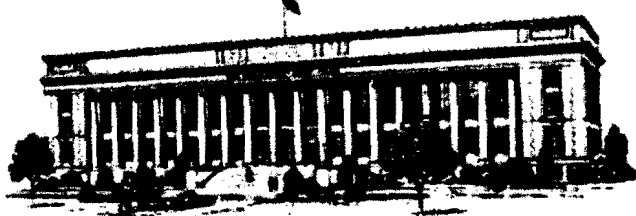
*Nathan Cudduck*  
Auditor

*MD Brown*  
County Judge

*Elizabeth McBill*  
Attest - County Clerk



# Commissioners' Court Tom Green County



## Line-Item Transfers

Michael D. Brown  
County Judge

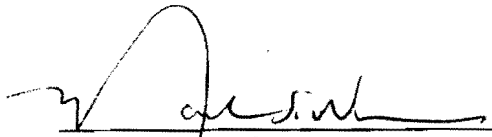
April 19, 2007

Fund: General Fund

| <u>Department</u>      | <u>Account</u>        | <u>Budget Increase</u> | <u>Budget Decrease</u> |
|------------------------|-----------------------|------------------------|------------------------|
| 043 Juvenile Detention | 0301 Office Supplies  |                        | 468.00                 |
| 043 Juvenile Detention | 0388 Cell phone/pager | 468.00                 |                        |


**Reason**

Transfer funds for cell phones & pager service.

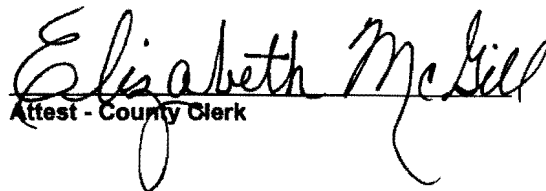
  
\_\_\_\_\_  
Department Head

5-1-07  
\_\_\_\_\_  
Date Approved by Commissioners' Court

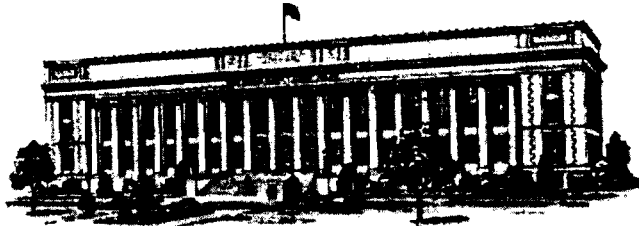
  
\_\_\_\_\_  
Auditor

  
\_\_\_\_\_  
County Judge



  
\_\_\_\_\_  
Attest - County Clerk

# COMMISSIONERS' COURT TOM GREEN COUNTY



## Line-Item Transfers

Michael D. Brown  
County Judge

April 3, 2007

Fund: General Fund

| <u>Department</u>        | <u>Account</u> | <u>Budget Increase</u> | <u>Budget Decrease</u> |
|--------------------------|----------------|------------------------|------------------------|
| 001-053 Constable, Pct 4 | 0475 Equipment | 121.00                 |                        |
| 001-192 Contingency      | 0601 Reserves  |                        | 121.00                 |

**Reason**

To transfer funds to pay for installation of radio (provided by Homeland Security) into Constable #4's vehicle.

*Alone Hector*

Department Head

5-1-07

Date Approved by Commissioners' Court

*Arthur Cadduck*

Auditor

*M. Brown*

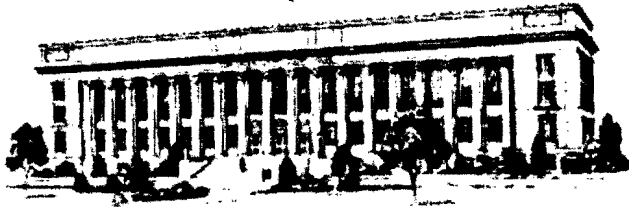
County Judge

*Elizabeth McGill*

Attest - County Clerk



# COMMISSIONERS' COURT TOM GREEN COUNTY



## Line-Item Transfers

Michael D. Brown  
County Judge

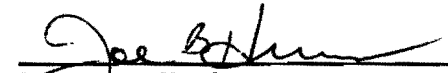
April 9, 2007

Fund: General Fund


| <u>Department</u>           | <u>Account</u>            | <u>Budget Increase</u> | <u>Budget Decrease</u> |
|-----------------------------|---------------------------|------------------------|------------------------|
| 054 Sheriff                 | 0407 Legal Representation |                        | 3,755.00               |
| 042 County Detention Center | 0407 Legal Representation | 3,755.00               |                        |


**Reason**

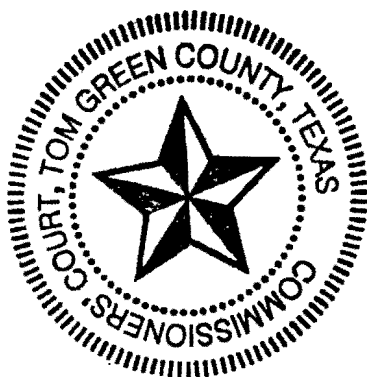
Transfer funds to cover legal expenses for the jail.

  
\_\_\_\_\_  
Department Head

5-1-07  
\_\_\_\_\_  
Date Approved by Commissioners' Court

  
\_\_\_\_\_  
Auditor

  
\_\_\_\_\_  
County Judge



  
\_\_\_\_\_  
Attest - County Clerk

# COMMISSIONERS' COURT TOM GREEN COUNTY



## Line-Item Transfers

Michael D. Brown  
County Judge

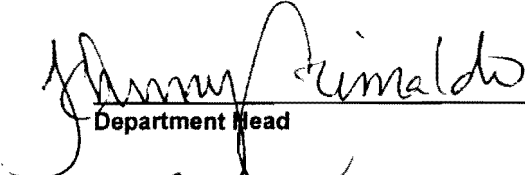
April 9, 2007

**Fund:** General Fund


| <u>Department</u> | <u>Account</u>               | <u>Budget Increase</u> | <u>Budget Decrease</u> |
|-------------------|------------------------------|------------------------|------------------------|
| 002 Purchasing    | 0428 Travel & Training       |                        | 700.00                 |
| 002 Purchasing    | 0335 Auto repair, fuel, etc. | 700.00                 |                        |

**Reason**

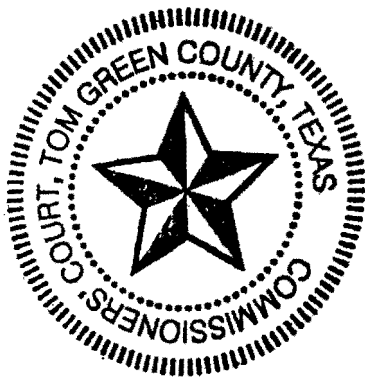
Transfer funds to cover unexpected costs for auto repair.

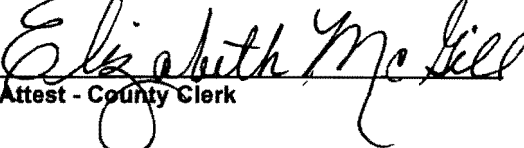
  
\_\_\_\_\_  
Department Head

5-1-07  
\_\_\_\_\_  
Date Approved by Commissioners' Court

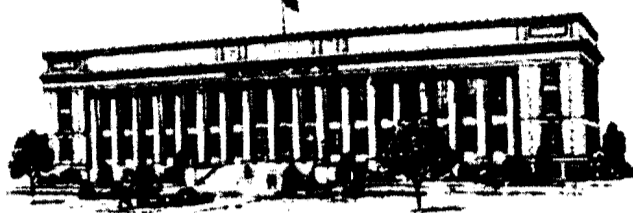
  
\_\_\_\_\_  
Auditor

  
\_\_\_\_\_  
County Judge



  
\_\_\_\_\_  
Attest - County Clerk

# Commissioners' Court Tom Green County



## Line-Item Transfers

Michael D. Brown  
County Judge

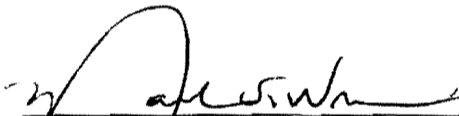
April 4, 2007

**Fund:** General Fund


| <u>Department</u>      | <u>Account</u>       | <u>Budget Increase</u> | <u>Budget Decrease</u> |
|------------------------|----------------------|------------------------|------------------------|
| 056 Juvenile Probation | 0301 Office Supplies |                        | 1,045.00               |
| 056 Juvenile Probation | 0459 Copy Rental     | 1,045.00               |                        |


**Reason**

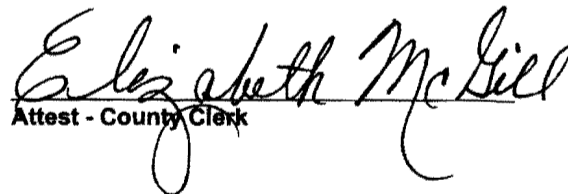
Transfer funds for copy machine rental.

  
\_\_\_\_\_  
Department Head

5-1-07  
\_\_\_\_\_  
Date Approved by Commissioners' Court

  
\_\_\_\_\_  
Auditor

  
\_\_\_\_\_  
County Judge

  
\_\_\_\_\_  
Attest - County Clerk



**COMMISSIONERS' COURT  
TOM GREEN COUNTY**



**Line-Item Transfers**

Michael D. Brown  
County Judge

March 28, 2007

Fund: General Fund

| <u>Department</u>                | <u>Account</u>       | <u>Budget<br/>Increase</u> | <u>Budget<br/>Decrease</u> |
|----------------------------------|----------------------|----------------------------|----------------------------|
| 018 Justice of the Peace, Pct. 4 | 0301 Office Supplies |                            | 71.00                      |
| 018 Justice of the Peace, Pct. 4 | 0496 Notary Bond     | 71.00                      |                            |

Reason

Transfer funds to pay for cost of notary bond.

*Eddie Howard*  
\_\_\_\_\_  
Department Head

5-1-07  
\_\_\_\_\_  
Date Approved by Commissioners' Court

*Nathan Cudduck*  
\_\_\_\_\_  
Auditor

*MA Brown*  
\_\_\_\_\_  
County Judge



*Elizabeth McGill*  
\_\_\_\_\_  
Attest - County Clerk

# COMMISSIONERS' COURT TOM GREEN COUNTY



## Line-Item Transfers

Michael D. Brown  
County Judge

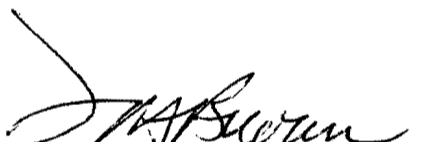
April 16, 2007

Fund: General Fund

| <u>Department</u> | <u>Account</u>       | <u>Budget Increase</u> | <u>Budget Decrease</u> |
|-------------------|----------------------|------------------------|------------------------|
| 119 County Court  | 0425 Witness Expense | 2,900.00               |                        |
| 192 Contingency   | 0601 Reserves        |                        | 2,900.00               |

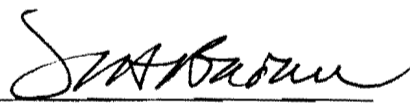
**Reason**

To cover additional witness expense costs projected for the remainder of the fiscal year.

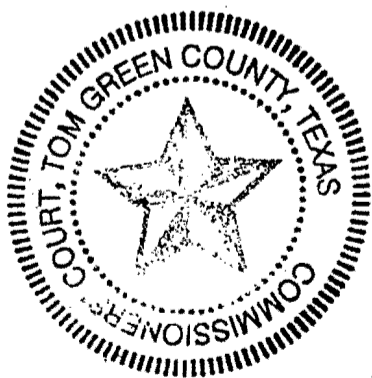
  
\_\_\_\_\_  
Department Head

5-1-07  
\_\_\_\_\_  
Date Approved by Commissioners' Court

  
\_\_\_\_\_  
Auditor

  
\_\_\_\_\_  
County Judge

  
\_\_\_\_\_  
Attest - County Clerk





# COMMISSIONERS' COURT TOM GREEN COUNTY



## Line-Item Transfers

Michael D. Brown  
County Judge

April 26, 2007

Fund: General Fund

| <u>Department</u>      | <u>Account</u>        | <u>Budget Increase</u> | <u>Budget Decrease</u> |
|------------------------|-----------------------|------------------------|------------------------|
| 139 Court Street Annex | 0514 Special Projects | 9,370.00               |                        |
| 142 Jail Building      | 0514 Special Projects |                        | 9,370.00               |

**Reason**

Transfer funds to cover additional costs of elevator replacement.

*Don C. Kell* 4-26-07  
\_\_\_\_\_  
Department Head

5-1-07  
\_\_\_\_\_  
Date Approved by Commissioners' Court

*Matthew Cudduck*  
\_\_\_\_\_  
Auditor

*MA Brown*  
\_\_\_\_\_  
County Judge



*Elizabeth McGill*  
\_\_\_\_\_  
Attest - County Clerk